

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY
JAIPUR-302017



AGENDA FOR THE TWENTY FIFTH SENATE MEETING

- Meeting Number** : **Twenty-Fifth**
- Venue** : **Senate Hall**
Design Centre, MNIT Jaipur
- Date** : **30th January, 2013**
- Time** : **4.30 P.M.**

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

AGENDA FOR THE TWENTY FIFTH MEETING OF THE SENATE TO BE HELD ON
30th JANUARY, 2013 AT 4.30 P.M. IN THE SENATE HALL, DESIGN CENTRE

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Item No. 25.1.0 To confirm the minutes of the 24th meeting of the Senate held on October 26th, 2012.

The minutes of the 24th meeting of the Senate held on October 26th, 2012 being placed at **Annexure-A** was sent to all the members of the Senate for their comments. No comments have been received from any member of the Senate. The minutes may, therefore, be taken as confirmed.

Item No. 25.2.0 To note the action taken on the decisions made in the 24th meeting of the Senate of the Institute held on October 26th, 2012.

S. No.	Item No.	Particulars	Decision	Action Taken
1.		To confirm the minutes of the 23rd meeting of the Senate held on July 15, 2012	The minutes of the 23rd meeting of the Senate were confirmed	Noted
2.		To note the action taken on the decisions made in the 23rd meeting of the Senate of the Institute held on July 15, 2012	Noted. Regarding Item no. 23-3.10, committee chairman was requested to submit the recommendations of the committee at an early date so that it could be taken up in next senate meeting.	Noted
24.3.0	ITEMS FOR CONSIDERATION			
	24-3.1	To consider the results of remaining final year UG, PG and Ph.D. students eligible for the award of degrees.	The lists of eligible students for the award of B. Tech./ B.Arch./ M.Tech./M.Plan./M.Sc./MBA and Ph.D. were approved. Chairman senate was authorized to approve additional names, which would become eligible till 2nd Nov. 2012 for the forthcoming 7th convocation of the Institute to be held on 4th Nov. 2012.	Implemented
	24-3.2	To consider the names of the students for award of Gold Medals in the respective UG and PG programmes	The lists of Gold Medalists of U.G. and P.G. Programmes were approved.	Noted
	24-3.3	To consider the minutes of SUGB.	Noted. Prof. A.K. Khare suggested that syllabus for every course should carry version numbers where .0x level change would signify that the modified version carries very small modification, .x level change would mean some minor changes however, x level would indicate a completely modified syllabus. Further, on approval by the senate, the approved syllabus, may also bear the date of approval. It was suggested that the Academic Section should design a format for presentation of the syllabus giving details regarding its expected outcomes. It also noted the suggestion that the References should indicate the page numbers. The syllabi should also indicate the Teaching Strategy for each course to be followed by the Instructor.	Noted
	24-3.4	To consider the minutes of SPGB.	Noted.	Noted
	24-3.5	To approve policy for participation of Industry by engaging lecture classes of the courses	Approved. Dr. Ashok Sharma mentioned that Industrial participation may be done in consultation with IIP Cell of the Institute. The Methodology for the same, would be as follows: Course coordinator in consultation	Implemented and office order issued.

			with DUGC/DPGC would prepare course plan for industry participation, submit it to DUGC/DPGC which then would send it to SUGB/SPGB with their detailed recommendations for approval. The departments should try to implement it from the next semester.	
	24-3.6	To approve recommendations of SUGB for revision in the number of open electives in the existing schemes of undergraduate programmes so as the restriction of having option of only 4 credit open elective course is eliminated.	Approved. DUGC of concerned department may suggest additional electives in their schemes and get the same approved by SUGB.	Noted
	24-3.7	Case of a student Ajay Sharma (040307) of the department of Electronics and Communication Engineering	Chairman Senate was authorized to form a committee to look into the matter. Prof. Khare suggested that the committee should examine the roadmap of how the student would complete the requirements before taking any decision and the same should be informed in the next meeting.	Minutes of the committee are placed at Item No. 25-4.1
	24-3.8	To approve recommendations of SPGB for change in the minimum period of Ph.D. (Part Time) from 2 years to 2.5 years and maximum duration from 5 years to 6 years (extendable up to seven years by Senate on recommendation of SPGB)	It was decided that existing provision of normal 3 years with minimum 2 years on the approval of SPGB may be continued. Recommendation on maximum duration from 5 years to 6 years without any scholarship/fellowship was approved.	Implemented
	24-3.9	To approve policy for allotment of Ph.D. students to Chair Professors	Approved.	Noted
	24-3.10	To consider the minutes of the committee constituted in 22nd meeting of the Senate for disposal of Mid Term, End Term Answer sheets and other relevant documents.	It was decided that for Mid Term/end term answer sheets, the period be changed to 6th month from the date of display of grades. The timetable and course file should be retained at least for a period of 3 years. Stores section shall be responsible for disposal of material.	Implemented order issued
	24-3.11	To consider the admission of foreign students through Ministry of External Affairs, New Delhi (MEA/ICCR) in B. Tech./ B.Arch. programmes.	It was decided that as AIEEE is now conducted on-line therefore, all such candidates should come through competition (Joint Admission Exam/SAT score). A letter should be sent from Institute to the Ministry in this regard.	The letter will be send by Dean, Academic for the academic year 2013-14.
	24-3.12	To consider the modification in clause 9.6.2, point 8 in R & R manual of PG Programmes regarding resubmission of thesis after rejection.	It was approved that following modifications would take place "Normal procedure will be followed for evaluation of the revised thesis with fresh examiners." will be replaced by "Normal procedure will be followed for resubmission of revised thesis which includes satisfactory completion of open seminar again. The resubmission of the synopsis and the thesis for evaluation by fresh examiners"	Implemented
24-4.0		REPORTING ITEMS		
	24-4.1	To report the case of Mr. Mukesh Saini.	Noted.	Noted

	24-4.2	To report the syllabus of B. Tech. 1st Year.	Deferred. The chairman was authorized to approve the same.	Noted
	24-4.3	To report the scheme and syllabus of new courses.	Noted.	Noted
	24-4.4	To report the names of Chief Guest and Guest of Honour invited for 7th Convocation of the Institute.	Noted. External members and members of the senate were invited to the convocation.	Noted
23-5.0 ANY OTHER ITEMS WITH THE PERMISSION OF THE CHAIR				

Item No. 25.3.0 Items for Consideration.

Item No.25-3.1 To consider the curriculum Structure of B. Tech. programmes.

The curriculum committee had proposed a curriculum structure of B. Tech. programmes. The Chairman SUGB constitute the following committee for reviewing the recommendation of curriculum Committee (i) Dr. Ravindra Nagar, Chairman, SUGB (ii) Dr. Rakesh Jain, Chairman SPGB (iii) Dr. U. Brighu AD (UG) (iv) Dr. Sandeep Chaudhary, AD (PG) and (v) Dr. Awadhesh Bhardwaj , Curriculum Committee Convener. The revised curriculum structure for B. Tech. programme is place at **Annexure B**.

Item No.25-3.2 To consider the minutes of SPGB.

The minutes of the SPGB are placed at **Annexure C** for kind approval.

Item No.25-3.3 To consider the compulsory credits for sports activities in I and II Year of B. Tech./B.Arch. programmes.

It is proposed to introduce compulsory (S/X) credits for sports activities in I & II year of B. Tech. programme.

Item No.25-3.4 To consider minimum eligibility requirements (CGPA) for Institutional support for Creative Arts and Sports activities for the students.

It is proposed that there should be a minimum eligibility requirement (CGPA) for Institutional support for Creative Arts and Sports activities for the students.

Item No.25-3.5 To consider the mechanism for partial financial support towards travel and registration for attending national and international conferences.

The Dean, Students Welfare have proposed to support and develop a mechanism for providing the limited travel and registration support for national and international conferences for full time students for MNIT Jaipur. The financial support will be given from accrued interest from DSW and other student's fund.

Item No.25-3.6 To consider the new scheme for post doctoral fellowships for various departments of the Institute.

It is proposed that a committee may be constituted to propose scheme for post doctoral fellowship for various departments.

Item No.25-3.7 To consider the change the name of M. Tech. programme offered by Mechanical Engineering Department from Manufacturing System Engineering to Industrial Engineering.

The change of name of M. Tech. programme from Manufacturing System Engineering to Industrial Engineering is recommended by DPGC and approved by SPGB. The scheme is placed at **Annexure-D-I**.

Item No.25-3.8 To consider the new M. Tech. programmes offered by Mechanical Engineering Department (Design Engineering, Production Engineering).

The proposal of Mechanical Engg. Dept. for starting new M. Tech. programmes of Design Engineering and Production Engineering were approved by SPGB.

The scheme and syllabus of both the programmes are placed at **Annexure- D-II.**

Item No.25-3.9 To consider framing of the punishments rules for unfair means case.

As there are no specific punishment rules for unfair means cases. It is proposed that a committee may be constituted to frame the punishment rules of different kind of unfair means cases.

Item No.25-3.10 To consider the fee structure of Ph.D. students registered before 2012.

The Ph.D. tuition fee has been revised in 2012 from Rs. 35000/- to Rs. 20000/- per year. The students who are registered before 2012 have requested to revise their tuition fee as per the current semester fees.

Item No.25-3.11 To consider the scheme and syllabus of Mathematics-I, Mathematics-II, Mathematics-III- Numerical Methods and Mathematics-IV.

As per the recommendation of DUGC of Mathematics Department, the courses Mathematics-I and Mathematics-II have been interchanged i.e. Mathematics-I is Mathematics-II and vice-versa accordingly the syllabi of Open Elective Mathematics-III Numerical Methods and Mathematics-IV has been changed. The revised syllabus is placed at **Annexure-E.**

Item No.25-3.12 To consider the registration of Mr. Lorho Emeo (050833) in II (Even) Semester 2012-13.

Mr. Lorho Emeo (050833) has completed 13th Semesters with the approval of the Senate but still he is having backlog of one open elective course. The DUGC of Computer Engg. Dept. has forwarded the case for consideration in SUGB/Senate.

25-4.0 Reporting Items.

Item No. 25-4.1 To report the registration of Mr. Ajay Sharma.

A committee was constitute in last Senate meeting to consider the case of Mr. Ajay Sharma and recommend a road map to clear his backlog. The committee considered his case and submitted a road map to Chairman Senate. As per the approval Mr. Ajay Sharma is registered in 17th Semester. The recommendation is placed at **Annexure F.**

Item No. 25-4.2 To report the case of students who used unfair means during End Term examination.

Six students were caught by the Invigilators during the End Term Examination of Odd Semester 2012-13. Their registration of odd semester 2012-13 was cancelled a warning was issued the office order is placed at **Annexure G.**

Item No. 25-4.3 To report name of the students eligible for degree in 7th Convocation held on 4th November 2012.

Four Ph.D. candidates and one M. Tech. students were eligible for respective degree in the 7th Convocation of the Institute and were approved by the Chairman Senate the names are placed at **Annexure H.**

25-.5.0 Any other items with the permission of the Chair.