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MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY
JAIPUR-302017



AGENDA FOR THE TWENTY SEVENTH SENATE MEETING

Meeting Number	:	Twenty-Seventh
Venue	:	Senate Hall Design Centre, MNIT Jaipur
Date	:	30th September, 2013
Time	:	5.30 P.M.

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

**AGENDA FOR THE TWENTY SEVENTH MEETING OF THE SENATE TO BE HELD ON
30th September, 2013 AT 5.30 P.M. IN THE SENATE HALL, DESIGN CENTRE**

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Item No. 27.1.0 To confirm the minutes of the 26th meeting of the Senate held on June 01st, 2013.

The minutes of the 26th meeting of the Senate held on June 01st, 2013 being placed at **Annexure-A** was sent to all the members of the Senate for their comments. No comments have been received from any member of the Senate. The minutes may, therefore, be taken as confirmed.

Item No. 27.2.0 To note the action taken on the decisions made in the 26th meeting of the Senate of the Institute held on June 01st, 2013.

S. No.	Item No.	Particulars	Decision	Action Taken
1.	26-1.0	To confirm the minutes of the 25th meeting of the Senate held on January 30 th , 2013.	The minutes of the 25th meeting of the Senate were confirmed.	Noted
2.	26-2.0	To note the action taken on the decisions made in the 25th meeting of the Senate of the Institute held on January 30 th , 2013.	The action taken on the minutes of the earlier Senate meeting were noted. Regarding Point No. 25-3.1 for finalizing the new course code numbering scheme, 5 th year UG course should be added (for B. Arch. Programme) with numbering from 500 to 599 and accordingly the numbering of PG programmes would be from 600 onwards.	Noted
			Regarding point No. 25-3.5, the proposal for partial financial support to the students towards travel and registration for attending national and international conferences, proposal should be sent to the finance committee for approval.	A committee has been constituted by Dean (Academic) to propose the mechanism. The recommendations of the committee will be placed on Table.
26.3.0	ITEMS FOR CONSIDERATION			
	26-3.1	To consider the results of final year UG, PG and Ph.D. students eligible for the award of degrees.	The list of eligible students for the award of B. Tech./B.Arch. was approved. Chairman Senate was authorized to approve the names of eligible students, who complete their requirement, for award of degree till convocation scheduled on 10th July 2013.	Noted
	26-3.2	To consider the names of the students for award of Gold Medals in the respective UG programme.	The lists of Gold Medalists of U.G. Programmes were approved. Chairman Senate was authorized to approve the names of eligible students for the award of gold medals in PG, M.Sc. and MBA programmes before convocation, which is scheduled on 10 th July 2013	Noted
	26-3.3	To consider the academic calendar 2013-14.	It was discussed that Diwali break should be introduced. The Dean, Academic was requested to finalize academic calendar keeping in mind requirement of working days. The Chairman Senate was authorized to approve the same.	Noted and approved revised academic calendar enclosed at Annexure-B
	26-3.4	To consider the provision of	After discussions, the item was	Noted

		lateral exit for Ph.D. students.	dropped.	
	26-3.5	To consider the revised schemes of B. Tech. Civil, Chemical, Computer, Electrical, Electronics & Communication, Mechanical, Metallurgical & Materials Engineering.	Schemes of B. Tech. programmes of Civil, Chemical, Computer, Electrical, Electronics & Communication, Mechanical, Metallurgical & Materials Engineering were approved. The Departments were requested to send the syllabus within 2-3 days in the required format to the Academic Section, if not sent so far. The Chairman Senate was authorized to approve syllabus of these programmes.	Noted Syllabus of all UG programmes has been received except the syllabus of Electrical and Electronics & Communication Engg. Dept. due to this approval is awaited
	26-3.6	To consider the modification in R 6.3 and R 10.2 (9) of UG R & R Manual.	It was decided that regarding point No. R 6.3 only change required in existing regulations is that the word "theory" should be added before the word "course/courses". Regarding point No. R 10.2 (9) Chairman SPGB and Chairman SUGB were requested to look in to the matter and proposed suitable modifications. The Chairman Senate was authorized to approve the same.	Regarding point No. R 6.3, recommendation of SUGB is placed at Item No. 27-3.1 for reconsideration The recommendation of the committee is placed at Annexure-C
	26-3.7	To consider the progress of Mr. Ajay Sharma (040307).	The progress of Mr. Ajay Sharma was discussed. Since the student has failed in 5 out of 7 subjects it is not possible for him to complete the course with in stipulated time and therefore, the student's registration is terminated from the Institute.	Noted
	26-3.8	To consider Hindi name of PG programme Disaster Assessment and Mitigation. (आपदा मूल्यांकन और शमन)	Dean, Academic was asked to look into the hindi name for Mitigation and suggest changes, if any. The Chairman Senate was authorized to approve the same.	The approved name is placed at Annexure-D
26-4.0		REPORTING ITEMS		
	26-4.1	To report the minutes of SUGB.	Noted.	
	26-4.2	To report the minutes of SPGB.	Noted	
	26-4.3	To report the modification in R.7 of R & R Manual of UG Programme regarding Summer Semester.	The matter was discussed in detail. Chairman SUGB was requested to make suitable changes for practical courses. The Chairman Senate was authorized to approve the same.	Supplementary examination rules for practical courses was discussed in SUGB. The decision is placed at Noted Item No. 27- 4.1
	26-4.4	To report the new M. Tech. programmes Steel Technology offered by the Department of Metallurgical & Materials Engineering.	The programme was approved by the Senate. The programme should be sent to Board of Governors for approval	Noted
	26-4.5	To report the new guidelines for use of unfair means.	The guidelines were accepted with minor changes. Final guidelines should be displayed on Institute website.	Implemented
	26-4.6	To report the names of new student nominees to the Senate.	Mr. Bhupesh Kumar Yadav (2010UME146) student of B. Tech. Mechanical Engg. VII Semester and Ms. Kamini Singh (2012PEV5070) student of M. Tech. VLSI Design III	Noted

			Semester were approved.	
	26-4.7	To report Convocation and names of Chief Guest of 8 th Convocation.	Noted.	
26-5.0 ANY OTHER ITEMS WITH THE PERMISSION OF THE CHAIR				
	26-5.1	To consider the names of the students of B.Tech IT branch for award of degree with 179 credits earned against 180 credits requirement	Names of students of B. Tech. Information Technology branch were approved for award of degree with 179 credits as a onetime special case only. Head of the Department, Computer Engineering, was requested to ensure that such case is not repeated in future.	The revised scheme of B. Tech. Computer Engineering and Information Technology is placed at Annexure-E.
	26-5.2	Proposed names of members to Board of Governors	Director informed that he has proposed the names of either of Dean, Faculty Affairs Prof. Ashok Sharma or Dean, Administration Prof. Alok Ranjan as Professor member and Dr. Awdhesh Bhardwaj as Associate Professor member of Board of Governors.	Noted

Item No. 27.3.0 Items for Consideration.

Item No.27-3.1 To reconsider the modification in R 6.3 of UG R & R Manual.

In the 26th Senate meeting the word ‘theory’ was added before courses in R 6.3 of R & R manual of UG Programmes. This modification was reconsidered in the 10th SUGB meeting and SUGB recommended that it may be changed to “A student may register for a maximum of two courses (theory/lab/seminar/project) over and above the number of courses in the approved scheme.” It was recommended to make the change applicable for the students admitted in the year 2012 onwards.

Submitted for kind consideration.

Item No.27-3.2 To reconsider S/X grades in various courses of M. Tech. (dissertation/seminar).

A committee was constituted by the Chairman SPGB to reconsider the provision of S/X grades in various courses of M. Tech. (dissertation/seminar). The recommendations of the committee (placed at **Annexure F**) were approved by SPGB for kind consideration of Senate.

Summary of recommendations:

1. For M. Tech. Dissertations, the earlier system of grading parallel to that of any course work (AA, AB etc.) should be adopted. However, the grades should be given separately in the grade sheet and should not be counted in the CGPA.
2. For seminar, the grade may be assigned in the same manner as that of any course work and it should be counted in CGPA.

Item No.27-3.3 To consider replacing “Ph.D. Programme” by “PG Programme” in clause 1.3(b)(i) of R & R Manual for PG Programmes.

It was recommended by SPGB that the word “Ph.D. Programme” may be replaced by “PG Programme” in clause 1.3.(b)(i) of R & R manual of PG Programme.

Submitted for kind consideration.

Item No.27-3.4 To consider the admission of technical staff of the Departments in PG courses.

The matter was discussed in Deans and HODs meeting held on 2nd Aug 2013. It was decided that at any given time 25% of technical staff of the department may be allowed to do M.Tech. at the institute. For calculating the number of support staff for PG Programme, the time

period of course work will be considered and not the period of dissertation/seminar.

The candidates seeking admission to M.Tech. programme must fulfill the admission norms of the Institute.

Item No.27-3.5 To consider the scheme of B. Architecture

The scheme is placed at **Annexure G** for kind consideration and approval.

27-4.0 Reporting Items.

Item No. 27-4.1 To report the minutes of SUGB.

The minutes are placed at **Annexure H**.

Item No. 27-4.2 To report the minutes of SPGB.

The minutes are placed at **Annexure I**.

Item No. 27-4.3 To report the B.Tech./B.Arch./M. Tech./M.Plan./M.Sc./ MBA/Ph.D. students eligible for the award of degree in 8th Convocation.

As per the decision of the senate, the chairman senate approved the list of students for the award of B.Tech. /B.Arch. /M. Tech./M.Plan./M.Sc./ MBA/Ph.D. in the 8th Convocation. The list is placed at **Annexure J**.

Item No. 27-4.4 To report the gold medal in B. Tech. Information Technology in 8th Convocation.

Mr. Dheeraj Agarwal (2009UIT974) has secured highest CGPA 9.34 in B.Tech Information Technology.

Item No. 27-4.5 To report the minor modification in the award of gold medal of B. Tech. Metallurgical & Materials Engineering.

As per the merit list, the Gold Medal in Metallurgical & Materials Engineering, the gold medal was awarded to Ms. Juhi Sharma (2009UMT545) in place of Mr. Sourabh Gupta (2009UMT602) as approved in Senate.

Item No.27-4.6 To report the admission in all UG/PG and Ph.D. programmes for the session 2013-14.

The list of admitted students in the session 2013-14 is placed at **Annexure K**.

Item No.27-4.7 To report MNIT as mentor of IIIT Kota.

The first semester of IIIT Kota has been started in MNIT Campus in the department of Computer Engineering.

Item No.27-4.8 To report the modified formula of calculation of CGPA.

The CGPA indicates the overall academic performance of a student in all the courses registered up to the latest completed semester / supplementary examination. It is computed in the same manner as the SGPA, considering all the courses (say, n), and is given as follows.

Calculation of Cumulative Grade Point Average (CGPA)

$$CGPA = \frac{\sum_{j=1}^m C_j G_j}{\sum_{j=1}^m C_j}$$

where,

C_j Number of credits earned in the jth course of Semester for which CGPA is to be calculated.

G_j Grade point earned in ith course;

j 1, ... n represent the number of courses in which a student was registered upto the semester which CGPA is to be calculated.

The recommendation of committee is placed at **Annexure-L**.