

# **MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR**

## **Minutes of the 24<sup>th</sup> meeting of Senate held on 26<sup>th</sup> October 2012**

The 24<sup>th</sup> meeting of the Senate was held on 24<sup>th</sup> October 2012 at 11.00 A.M. in the old Senate Room at the Design Centre of the Institute.

The names of the members who could not attend the meeting are given in Annexure-A (Enclosed).

At the outset, Registrar welcomed the Director & Chairman Senate, external member Prof. A. K. Khare, Prof. Saroj Rangnekar, Prof. Ashok Bapna learned members of the Senate and student member.

The agenda items were then taken up for discussion and the following decisions were made.

***Item No. 24.1.0 To confirm the minutes of the 23<sup>rd</sup> meeting of the Senate held on July 15, 2012.***

The minutes of the 23<sup>rd</sup> meeting of the Senate were confirmed.

***Item No. 24.2.0 To note the action taken on the decisions made in the 23<sup>rd</sup> meeting of the Senate of the Institute held on July 15, 2012.***

Noted. Regarding Item no. 23-3.10, committee chairman was requested to submit the recommendations of the committee at an early date so that it could be taken up in next senate meeting.

***Item No. 23.3.0 Items for Consideration.***

***Item No.24-3.1 To consider the results of remaining final year UG, PG and Ph.D. students eligible for the award of degrees.***

The lists of eligible students for the award of B. Tech./ B.Arch./ M.Tech./M.Plan./M.Sc./MBA and Ph.D. were approved. Chairman senate was authorized to approve additional names, which would become eligible till 2<sup>nd</sup> Nov. 2012 for the forthcoming 7<sup>th</sup> convocation of the Institute to be held on 4<sup>th</sup> Nov. 2012.

***Item No.24-3.2 To consider the names of the students for award of Gold Medals in the respective UG and PG programmes***

The lists of Gold Medalists of U.G. and P.G. Programmes were approved.

***Item No.24-3.3 To consider the minutes of SUGB.***

Noted. Prof. A.K. Khare suggested that syllabus for every course should carry version numbers where .0x level change would signify that the modified version carries very small modification, .x level change would mean some minor changes however, x level would indicate a completely modified syllabus. Further, on approval by the senate, the approved syllabus, may also bear the date of approval. It was suggested that the Academic Section should design a format for presentation of the syllabus giving details regarding its expected outcomes. It also noted the suggestion that the References should indicate the page numbers. The syllabi should also indicate the Teaching Strategy for each course to be followed by the Instructor.

***Item No.24-3.4 To consider the minutes of SPGB.***

Noted.

***Item No.24-3.5 To approve policy for participation of Industry by engaging lecture classes of the courses***

Approved. Dr. Ashok Sharma mentioned that Industrial participation may be done in consultation with IIP Cell of the Institute. The Methodology for the same, would be as follows: Course coordinator in consultation with DUGC/DPGC would prepare course plan for industry participation, submit it to DUGC/DPGC which then would send it to SUGB/SPGB with their detailed recommendations for approval. The departments should try to implement it from the next semester.

***Item No.24-3.6 To approve recommendations of SUGB for revision in the number of open electives in the existing schemes of undergraduate programmes so as the restriction of having option of only 4 credit open elective course is eliminated.***

Approved. DUGC of concerned department may suggest additional electives in their schemes and get the same approved by SUGB.

***Item No.24-3.7 Case of a student Ajay Sharma (040307) of the department of Electronics and Communication Engineering***

Chairman Senate was authorized to form a committee to look into the matter. Prof. Khare suggested that the committee should examine the roadmap of how the student would complete the requirements before taking any decision and the same should be informed in the next meeting.

***Item No.24-3.8 To approve recommendations of SPGB for change in the minimum period of Ph.D. (Part Time) from 2 years to 2.5 years and maximum duration from 5 years to 6 years (extendable up to seven years by Senate on recommendation of SPGB)***

It was decided that existing provision of normal 3 years with minimum 2 years on the approval of SPGB may be continued. Recommendation on maximum duration from 5 years to 6 years without any scholarship/fellowship was approved.

***Item No.24-3.9 To approve policy for allotment of Ph.D. students to Chair Professors***

Approved.

***Item No.24-3.10 To consider the minutes of the committee constituted in 22<sup>nd</sup> meeting of the Senate for disposal of Mid Term, End Term Answer sheets and other relevant documents.***

It was decided that for Mid term/end term answer sheets, the period be changed to 6<sup>th</sup> month from the date of display of grades. The timetable and course file should be retained at least for a period of 3 years. Stores section shall be responsible for disposal of material.

***Item No.24-3.11 To consider the admission of foreign students through Ministry of External Affairs, New Delhi (MEA/ICCR) in B. Tech./ B.Arch. programmes.***

It was decided that as AIEEE is now conducted on-line therefore, all such candidates should come through competition (Joint Admission Exam/SAT score). A letter should be sent from Institute to the Ministry in this regard.

***Item No.24-3.12 To consider the modification in clause 9.6.2, point 8 in R & R manual of PG Programmes regarding resubmission of thesis after rejection.***

It was approved that following modifications would take place “**Normal procedure will be followed for evaluation of the revised thesis with fresh examiners.**” will be replaced by “**Normal procedure will be followed for resubmission of revised thesis which includes satisfactory completion of open seminar again. The resubmission of the synopsis and the thesis for evaluation by fresh examiners**”

**24-4.0 Reporting Items.**

***Item No. 24-4.1 To report the case of Mr. Mukesh Saini.***

Noted.

***Item No. 24-4.2 To report the syllabus of B. Tech. 1<sup>st</sup> Year.***

Deferred. The chairman was authorized to approve the same.

***Item No. 24-4.3 To report the scheme and syllabus of new courses.***

Noted.

***Item No. 24-4.4 To report the names of Chief Guest and Guest of Honour invited for 7<sup>th</sup> Convocation of the Institute.***

Noted. External members and members of the senate were invited to the convocation.

**24-5.0 Any other items with the permission of the Chair.**

None.

The meeting ended with a vote of thanks to the Chair.

**Registrar &  
Secretary Senate**

Copy to:

1. All Members of the Senate
2. Dean Academic
3. PS to Director

**Enclosure: As above.**

**Annexure-A**

The following members couldn't attend the meeting: -

<b>S. No.</b>	<b>Name</b>
1.	Prof. R. A. Gupta
2.	Prof. P. K. Saxena
3.	Prof. A. P. S. Rathore
4.	Prof. Alok Gupta
5.	Prof. Rajeev Shringi
6.	Prof. K. D. Gupta
7.	Prof. Rashmi Jain
8.	Dr. Vijay Laxmi
9.	Ms. Nupur Navlakha (Student Member)

**Registrar &  
Secretary Senate**