



मालवीय राष्ट्रीय प्रौद्योगिकी संस्थान जयपुर

जे. एल. एन. मार्ग जयपुर-302017 (राजस्थान) भारत

Malaviya National Institute of Technology Jaipur
(An Institute of National Importance under Ministry of Education, Govt. of India)
J. L. N. Marg – 302017 (Rajasthan), India

ADVERTISEMENT No. AES/MNIT/ESTT/2023/03 Dated 31-07-2023

Recruitment for the post of Deputy Director in MNIT Jaipur

Malaviya National Institute of Technology Jaipur is one among 31 NITs established by GOI, an Institution of National Importance declared by the Act of Parliament and a premier technical Institution of the country, offering several Undergraduate, Postgraduate and Doctoral Programmes in Engineering, Sciences, Management, Humanities, Social Science and Architecture, and also provides excellent ambience for academic research and co-curricular activities.

Applications are invited from Senior Faculty members of the Institute (MNIT Jaipur) for the post of **Deputy Director** in scale of pay of Rs.

The Deputy Director is expected to have proven administrative, teaching and research background (including significant experience in research guidance at the Ph.D. level) with leadership qualities.

The appointment of the appointee as the Deputy Director of the Institute on Contract for period of three years initially which may be extended by two times for one year, with the approval of the appointing authority.

Eligibility criteria for appointment of Deputy Director (provisioned in Section 17 (5) of the NITSER Act, 2007): -

- (i) The appointment of the Deputy Director shall be made from amongst the senior faculty members of the Institute on the recommendations of the Selection Committee as per provisions under Statute 23 (5) (a) of the respective Statutes.
- (ii) Minimum 5 years of experience as Professor.
- (iii) The candidate applying for the post should not be exceeding 60 years of age at the time of applying.
- (iv) Should have done at least 2 years as HoD / Dean.
- (v) Sufficient contribution in academics, administration and outreach activities.
- (vi) In addition, the candidate shall be an eminent person in his / her field of specialization with an outstanding academic record throughout.

Salary and Service Conditions:

The post carries a pay of Rs. (Fixed) per month with Special Allowance of Rs. and other usual allowances.

The terms and conditions of the services will be those as set forth in the Act, Statutes and Ordinances of the Institute.

Procedure for appointment and instructions:

- Appointment will be made from a panel of names recommended by a Committee constituted under the provisions of NITSER Act, 2007 and Statutes framed under the Act.
- Eligible / interested persons may apply ONLINE in the prescribed application form available at www.mnit.ac.in. **Online application window shall be opened from 02-08-2023 to 31-08-2023 upto 5:00 PM.** Both dates are inclusive. For further details, please visit www.mnit.ac.in.
- Application once submitted cannot be altered / resubmitted, under any circumstances. Further, no request with respect to making changes in any data / particular entered by the candidate in the Online Application will be entertained, once the application is submitted successfully. Therefore, please keep all data / details ready before you start filling up the Application Online.
- **Applications received through any other mode shall not be accepted and summarily rejected.** Every completed online application shall be identified by a **unique application reference number, which should be used for all future communication.**
- **The downloaded / online generated application form with duly self attested supporting documents,** such as relevant testimonials, certificates, enclosures etc. must be sent by Registered/Speed Post to **The Registrar, Malaviya National Institute of Technology, Jaipur, JLN Marg, Jaipur, Rajasthan-302017, India** failing which, the candidature will not be considered.
- The applicant must submit Vigilance Clearance Certificate issued by the Institute alongwith Annual Property Return.
- The envelope containing the application be super scribed as **“APPLICATION FOR THE POST OF DEPUTY DIRECTOR”.**

General Terms and Conditions:

1. The candidates should go through all the instructions carefully and ensures that they fulfill all eligibility conditions. Their candidature to any stage of the recruitment process will be provisional subject to satisfying the eligibility criteria for the post.
2. The candidates should carefully fill up all the details required in the application form as no correspondence regarding change of details will be entertained after the submission of application/last date for applying. If any of their claims is found to be incorrect, it will lead to the rejection of their candidature.

3. The applicant will be responsible for the authenticity of submitted information, other documents and photograph. Furnishing of any false information and/or suppression / concealment of facts shall lead to rejection/cancellation of selection/appointment.
4. The Institute reserves the right not to fill the advertised post.
5. The age limit and qualifications/experience etc. for the post shall be determined as on the last date of submission of application form.
6. Date of birth mentioned in Online Recruitment Application is final. No subsequent request for change of date of birth will be considered or granted.
7. The last date of submission of online application shall be 31-08-2023 (till 5 PM only).
8. Application form without self-attested copies of certificates/testimonials will not be considered and shall be rejected.
9. Mere fulfillment of the required qualifications and experience etc., does not entitle a candidate to be called for interview/selection.
10. The Institute reserves the right to fix the short-listing criteria for the provisional selection of the eligible candidates to appear for Interview.
11. Any Vigilance/Disciplinary cases/Criminal cases should not be pending/contemplated against the applicant in any Government Organization. In such cases, application shall not be considered. A Certificate in this regard is to be submitted by the applicant.
12. Candidate should not have been convicted by any Court of Law.
13. The pay and conditions of service will be governed by the NITs Statutes and Act.
14. Only shortlisted candidates will be called for interview.
15. The candidates will be called for the interview on the basis of information furnished by them. The appointment will be solely subject to fulfillment of all the eligibility conditions for the advertised post.
16. All original documents will have to be produced at the time of interview for verification.
17. The decision of the Institute in all matters will be final. No correspondence, whatsoever, will be entertained from the candidates in connection with the process of selection/interview. Canvassing in any manner would entail disqualification of the candidature.
18. The applicants are required to visit the Institute website regularly as any subsequent corrigendum/addendum etc. shall be published on the Institute website only.
19. The decision of the competent authority will be final in the matter of selection.
20. Legal disputes, if any, with Malaviya National Institute of Technology, Jaipur will be restricted within the jurisdiction of Jaipur, Rajasthan only.

Check List:

- a. Whether all details in online application form have been filled up correctly and supported with all relevant documents and certificates?
- b. Whether Photograph uploaded?
- c. Signatures have been uploaded?
- d. Whether PDF output generated after submitting the application form online printed, signed, and sent by post (Speed post/Registered post/Courier) along with self-attested copies of all documents to the following address:

**The Registrar,
Malaviya National Institute of Technology, Jaipur
JLN Marg, Jaipur, Rajasthan-302017, India.**

Last date of online application shall be 31-08-2023 (till 5 PM only) and Last date of receiving hard copy of applications shall be 07-09-2023 (till 5 PM only).

-Sd-
Registrar